

Taunton Charter Trustees ANNUAL GENERAL MEETING

Tuesday, 2nd June, 2020,
6.00 pm



[SWT VIRTUAL MEETING WEBCAST
LINK](#)

Members: Francesca Smith (Mayor), Sue Lees (Deputy Mayor), Lee Baker, Chris Booth, Simon Coles, Caroline Ellis, Marcia Hill, Richard Lees, Libby Lisgo, Derek Perry, Martin Peters, Hazel Prior-Sankey, Federica Smith-Roberts, Alan Wedderkopp, Danny Wedderkopp and Brenda Weston

Agenda

1. Election of Mayor Of Taunton

Councillor Hazel Prior-Sankey to propose and Councillor Simon Coles to second:-

"That Councillor Francesca Smith be elected Mayor of Taunton for the ensuing year".

If the motion is carried, Councillor Francesca Smith will arrange to sign the Declaration of Acceptance of Office.

(Pages 5 - 6)

2. Deputy Mayor of Taunton

Councillor Simon Coles to propose and Councillor Chris Booth to second:-

"That Councillor Susan Lees be elected Deputy Mayor of Taunton for the ensuing year".

If the motion is carried, Councillor Susan Lees will arrange to sign the Declaration of Acceptance of Office.

(Pages 7 - 8)

3. Apologies

To receive any apologies for absence.

4. Declarations of Interest

To receive and note any declarations of disclosable

pecuniary or prejudicial or personal interests in respect of any matters included on the agenda for consideration at this meeting.

(The personal interests of Councillors and Clerks of Somerset County Council, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes.)

5. Communications

To receive such communications as the Mayor may desire to lay before the Charter Trustees.

6. Appointment of Members of the Standing Committee 2020/2021

To appoint Charter Trustees, from nominations received from each group, to serve on the Standing Committee for the year 2019/2020. The proposed 'Powers and Duties' of the Standing Committee are set out in the attached document. If the Committee allocated politically proportionally as per the Standing Orders there would be 6 Liberal Democrats and 1 Labour seat, though it was within the gift of the political groups as to whether they took up their full entitlement.

7. Any items which the Mayor considers to be urgent business

8. Dates of future meetings

The Clerk to the Taunton Charter Trustees to advise of the dates of future meetings for 2020/21.

(Pages 9 - 10)



**JAMES HASSETT
CHIEF EXECUTIVE**

Please note that this meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore unless you are advised otherwise, by taking part in the Council Meeting during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact the officer as detailed above.

Following Government guidance on measures to reduce the transmission of coronavirus (COVID-19), we will be live webcasting our committee meetings and you are welcome to view and listen to the discussion. The link to each webcast will be available on the meeting webpage, but you can also access them on the [Somerset West and Taunton webcasting](#) website.

If you would like to ask a question or speak at a meeting, you will need to submit your request to a member of the Governance Team in advance of the meeting. You can request to speak at a Council meeting by emailing your full name, the agenda item and your question to the Governance Team using governance@somersetwestandtaunton.gov.uk

Any requests need to be received by 4pm on the day that provides 2 clear working days before the meeting (excluding the day of the meeting itself). For example, if the meeting is due to take place on a Tuesday, requests need to be received by 4pm on the Thursday prior to the meeting.

The Governance and Democracy Case Manager will take the details of your question or speech and will distribute them to the Committee prior to the meeting. The Chair will then invite you to speak at the beginning of the meeting under the agenda item Public Question Time, but speaking is limited to three minutes per person in an overall period of 15 minutes and you can only speak to the Committee once. If there are a group of people attending to speak about a particular item then a representative should be chosen to speak on behalf of the group.

Please see below for Temporary Measures during Coronavirus Pandemic and the changes we are making to public participation:-

Due to the Government guidance on measures to reduce the transmission of coronavirus (COVID-19), we will holding meetings in a virtual manner which will be live webcast on our website. Members of the public will still be able to register to speak and ask questions, which will then be read out by the Governance and Democracy Case Manager during Public Question Time and will be answered by the Portfolio Holder or followed up with a written response.

Full Council, Executive, and Committee agendas, reports and minutes are available on our website: www.somersetwestandtaunton.gov.uk

For further information about the meeting, please contact the Governance and Democracy Team via email: governance@somersetwestandtaunton.gov.uk

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